



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

August 28, 2020

Management Reports

1. **Manager's Notes - See weekly report**
2. **Finance Department - See weekly report**
3. **Public Works Department - See weekly report**
4. **Community Development Department - See weekly report**
5. **Police Department – See weekly report**
6. **Fire Department - No weekly report**

Calendar (Can be found on front page of Village website www.clarendonhills.us)

| September 2020 | | | | | | |
|----------------|----|----|----|----|----|----|
| Su | M | Tu | W | Th | F | Sa |
| 30 | 31 | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 1 | 2 | 3 |

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 **Village Calendar**

Chamber of Commerce Farmers Market
September 3, 2020, 7:30 AM - 2:00 PM @ Downtown Prospect Avenue
[More Details](#)

Village Offices Closed - Labor Day
September 7, 2020, All Day
[More Details](#)

Cancelled Village Board Rescheduled Regular Meeting
September 8, 2020, 7:00 PM @ Board Room
[More Details](#)

Clarendon Blackhawk Mosquito Abatement Dist. Meeting
September 8, 2020, 7:00 PM @ Village Hall Main Building
[More Details](#)

Chamber of Commerce Farmers Market
September 10, 2020, 7:30 AM - 2:00 PM @ Downtown Prospect Avenue
[More Details](#)

Chamber of Commerce Meeting
September 16, 2020, 9:00 AM @ Board Room
[More Details](#)

MEMORANDUM

To: Village President Austin and Board Trustees
From: Kevin Barr, Village Manager
Date: August 28, 2020
Subject: Weekly Report

- **COVID-19 Business Operation Update** – Operations continue more as less as they have. Another music event took place on Prospect last Friday night, and seemed well received without gathering uncomfortable crowds. We are also considering ways to work with restaurants to help with implementation of new regulations regarding mask wearing at outdoor restaurants. Please continue to support our local businesses.
- **Staff Response to Coronavirus Pandemic/Village Operations** - The Village Hall remains closed to the public due to COVID 19 and the construction project, which does not allow for access to the front door. We have what we hope is a firm date of September 8th for opening to the public. We are working with staff to confirm this can be done responsibly. We are planning to continue asking that building permitting/development issues be conducted on a virtual basis. This would reduce in-person time and help with staff/customer distancing.
- **COVID 19 Health Department Update** - I participated on the weekly call with the Health Department on Monday morning. The news was generally the same as the last few weeks. The DCHD wanted to remind the public that holiday gatherings can be a problem, noting that cases seemed to jump after Memorial Day and the Fourth of July. They also stressed that school decisions are being made by superintendents (or operator for private schools). The various health agencies provide guidance and support if asked for.
- **Chestnut Alley Test** -- Staff tested the new pumping equipment at Chestnut Alley this morning. It seems to work as designed. We will have to wait for the first big rain to see how it works in that environment. We are considering the possibility of another test inviting the interested neighbors and others to attend.
- **Meeting re Ogden TIF Future** – Community Development Director Ungerleider, Finance Director Potempa and I met on Thursday with potential consultants to investigate future development/improvement opportunities at the Ogden TIF. We are planning to make a proposal to the Village Board as part of the CY 2021 Budget.

- **Information Regarding Sales Tax Rates** – I thought you might be interested in the below sales tax rate comparison. This was prepared by a neighboring community that is considering raising local sales tax rates. As you can see, Clarendon Hills has the lowest rates of the group. All the more reason to shop local when you can.

A summary of the Current Sales Tax Rates by Comparable Communities is as follows:

| Community | County | Current Additional Locally Imposed Sales Tax | Current Sales Tax Total |
|-----------------|--------------------|--|------------------------------|
| Burr Ridge | Cook, DuPage | 0.25% | 9.25% / 7.25% |
| Clarendon Hills | DuPage | N/A | 7.00% |
| Darien | DuPage | 1.00% | 8.00% |
| Hinsdale | Cook, DuPage | 1.00% | 10.00% / 8.00% |
| La Grange | Cook | 1.00% | 10.00% |
| Lemont | Cook, DuPage, Will | 1.00% | 10.00% / 8.00% / 8.00% |
| Westmont | DuPage | 0.50% | 7.50% |
| Willowbrook | DuPage | 1.00% (Business District) | 7.00% / 8.00% (Bus District) |
| Winfield | DuPage | 0.50% | 7.50% |
| Wood Dale | DuPage | 1.00% | 8.00% |
| Woodridge | Cook, DuPage, Will | 0.75% | 9.75% / 7.75% / 7.75% |
| Average | | 0.80% | 8.17% |

Enjoy the weekend and stay safe!



MEMORANDUM

To: Kevin Barr, Village Manager
From: Maureen B. Potempa, Finance Director
Date: August 28, 2020
Subject: Department Report

1. Village Hall is tentatively reopening to the public on September 8th, resuming normal hours 9:00 AM to 5:00 PM (closed from noon to 1:00 PM for lunch). Masks are required of anyone entering the building.
2. Vehicle Stickers can be purchased in person at the Clarendon Hills Police Department. Stickers were **due July 1st**. **Late Fees will go into effect beginning September 1st**. Sales are also taking place online or by mail. Online purchases can be made by visiting the Village Website and clicking "Online Bill Pay" www.clarendonhills.us/388/Online-Bill-Pay. Prices are as follows:
 - Passenger Car- \$40
 - Motorcycle- \$30
 - Seniors (62+) are eligible for a 50% discount (with the limit of 2 vehicles)

Rates beginning September 1

- Passenger Car- \$60
- Motorcycle- \$45
- Seniors (62+) are eligible for a 50% discount (with the limit of 2 vehicles)

In previous years to purchase a sticker at the "Senior Rate" Seniors were required to come in and show proof of age. While the "Stay at Home" order is in effect, Seniors will be able to purchase their Stickers at the "Senior Rate" online or by mail without having to physically come in and show proof.

Village of Clarendon Hills residents have the option to purchase a special vehicle sticker showing their support for Dancin' in the Street Summer Concert Series. By donating a minimum \$10.00 (plus regular sticker price). The Concert Series has been cancelled due to COVID-19; donations will be repurposed for an even better concert next year.

Residents are required to purchase a village sticker for each vehicle they will have housed in Clarendon Hills. The annual license period begins July 1st of each year and ends on June 30th of the next year.

3. Pet License Tags went on sale on June 1st and can be purchased for \$15.00 at the Police Department. Proof of rabies inoculation is required.

4. Just a friendly reminder to residents of the various ways to pay their water bill while practicing safe social distancing:

(Note: The Mail slot at Village Hall has been moved to a temporary Mailbox located along Prospect Avenue, this is temporary during the Front Porch replacement project.)

- **Online Payments**

- www.clarendonhills.us/388/Online-Bill-Pay

- 1. Pay by Credit/Debit Card (*All major credit cards accept with no addition fees*)
 - 2. Sign up for Auto Debit (ACH – auto draft a checking or savings account)

- **Pay In Person/Drive Up Drop box**

- The Village Hall is temporarily closed due to the Covid19 social distancing recommendation from the Governor's office. There is a temporary Mailbox set up along Prospect Ave. This will be checked daily M-F for water bill payments.
 - Clarendon Hills Bank has Drive-up Drop box is in the outside drive-up lane

- **Pay by Mail**

Use the enclosed remittance envelope that came along with the bill addressed to:

Village of Clarendon Hills
PO Box 5671
Carol Stream, IL 60197-5671



MEMORANDUM

To: Kevin Barr, Village Manager
From: Brendan McLaughlin, Public Works Director
Date: August 28, 2020
Subject: Weekly Report

1. On Friday, we performed our first operation of the new pump station at Chestnut Alley. Everything performed as anticipated.



2. Crews responded to a sink hole caused by a rusted-out storm sewer at Hinsdale Golf Club on Thursday morning. On Thursday afternoon we returned to assist the groundskeepers with a downed tree that extended onto Chicago Avenue.



3. A culvert repair was completed on the 200 block of Coe.
4. Crews continued to haul out brush from the storm. A list of hangers has been compiled and we continue to work on getting those removed.
5. There continues to be a lot of plant watering occurring as we continue to face very dry conditions.
6. Additional trash pick-ups were performed in the Downtown. Trash is now being picked up twice per day seven days per week. Additional containers have also been deployed.
7. Crews worked on a variety of tasks including parkway inspections, utility locates, street sign repairs, and equipment maintenance.





1 N. Prospect Avenue
Clarendon Hills, Illinois 60514
630.286.5412

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Dan Ungerleider, Community Development Director
DATE: August 28, 2020
RE: Department Report

- Building Permits.** So far in August the Village has issued twenty-six (26) permits, including one (1) new home, having a total reported construction value of \$1,711,702.
- Downtown Revitalization Project - Gates.** On Wednesday morning Public Works Director McLaughlin and I attended a preconstruction meeting with BNSF. As I reported last week, BNSF will be burying their overhead utility lines and relocating their mechanical shed to make way for new gates and the Village's new outbound shelter. BNSF work is expected to begin by mid-September. Most of the gate improvement funding is coming from the State, managed by the Department of Transportation and the Illinois Commerce Commission. The Village will only be responsible for fabricating and installing fencing outside of the Prospect Avenue crossing on the south side of the railroad tracks. The crossing will need to be closed for a short period of time (approx. 2 weeks) during installation of the gate system. I will share the detailed schedule once it becomes available.

VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT



DATE: August 28, 2020
To: Village Manager Kevin Barr
From: Chief P. Dalen
Subject: Weekly Activity Report

School will be back in session shortly. Please keep an eye out for children walking or biking to school. Remember, the speed limit in a school zone is 20MPH. Do not pass loading or unloading school buses.

Parents, please share these Pedestrian Safety Tips with your children.

- Use the sidewalk whenever possible, and if there is not a sidewalk, walk on the edge of the street facing traffic.
- Whenever they are available, use marked crosswalks to cross the street, and look left-right-left for vehicles or bikes before crossing.
- Make sure you never play, push or shove others when you walk around traffic.
- Everyone should watch the road, not their phones.

Residents, please continue to lock your cars and homes. Also, be aware of your surroundings when out and about. Do not leave keys, valuables, or garage door openers in your cars.

Recent events:

On August 23, 2:48am, a CHPD officer was traveling on w/b Burlington, near Tuttle, and was struck head on by a juvenile who lost control of the vehicle. The juvenile, who fled the scene, was eventually located by Westmont officers and was taken into custody. The juvenile was ultimately charged with DUI, consumption of alcohol by minor, leaving the scene of a personal injury crash, and driving too fast for condition. The CHPD officer was taken to hospital.

On August 25, 11:30pm, officers attempted to stop a speeding vehicle on Ogden Ave. The vehicle led officers to Good Samaritan Hospital, where it was discovered that the driver had a gunshot wound. The driver advised he was shot in unincorporated DuPage County, south of I-55. The situation was turned over to DuPage Sheriff's officers.

On August 27, 8:13am, officers responded to an apartment in the 5700 block of Concord for a domestic dispute. One of the parties agreed to leave for the day.

On August 27, 5:51pm, officers responded to an apartment at 284 Woodstock for a subject violating an order of protection. The offender was taken into custody, charged with the violation, then taken to DuPage County Jail.