



VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

July 27, 2018

A. Management Reports

- 1. Manager's Notes - See weekly report**
- 2. Finance Department - No weekly report**
- 3. Public Works Department - Yes weekly report**
- 4. Community Development Department - See weekly report**
- 5. Police Department - See weekly report**
- 6. Fire Department - See weekly report**

B. Calendar

MEMORANDUM

To: Village President Austin and Board Trustees
From: Kevin Barr, Village Manager *ksb*
Date: July 27, 2018
Subject: Weekly Report

- Vehicle Sticker Update:** As you know, late fees and enforcement for this year's vehicle stickers kicks in on August 1st. Unfortunately, the police department's large message board has malfunctioned and we are still trying to figure out if it can be fixed. In the meantime we have purchase a banner, which has been installed on the front yard of Village Hall.
- Meeting with Republic Services** – Assistant to the Manager Nickell and I held a phone conference with Rich Van der Molen from Republic Services on Wednesday to discuss the on-going concerns with recycling, including the possibility that rates may go up. We will continue to work with Republic and other groups to get the word out regarding the need to recycle only "clean" materials. More information is of course included on our web site.
- Review of IT Services** – Peter Nickell and I also met on Wednesday with the new Services Manager from Proxit, the company that manages our IT services. We think it was a useful meeting which included planning for future IT capital needs and a consolidation of billing functions which should reduce our regular on-going costs.
- DMMC Regulatory Committee Meeting**- I also attended this meeting on Wednesday. Topics included on-going concerns with the small cell wireless issue, a presentation from ComEd regarding incentives for solar and other green energy initiatives (which we may be able to take advantage of for the Metra Station site) and regional coordination to address the recycling issues mentioned above. This is another great example of the benefits provided by intergovernmental cooperation in general and the work of the DMMC in particular.
- Dancin' in the Street:** Dancin' in the Street this past Wednesday was a great success. The music, by Libido Funk Circus was as always a hit and the food vendor seemed to do very well. There is one more concert scheduled Wednesday, August 1st. The Special Events Committee and the Richmond Education Gardens Committee have some exciting events going on during the concert. Next week's concert will include a treasure hunt for children, a dunk tank and other activities for everyone. The music will be performed by South of Disorder, a Jimmy Buffet cover band and food will be offered by Pickens' Place

Smokehouse. Pickens' will be wheeling out their smoker, so be prepared for some delicious barbecue. See you next Wednesday for our Last Dance for the 2018 season!

- 6. Recruitment:** The Village is currently recruiting for the part time position of Police Assistant. Kelly Proctor, our current Police Assistant finished her nursing degree and has accepted a position in the field. She will be missed by the Department and the rest of staff. For more information on the position including, visit our website: www.clarendonhills.us/employment

Enjoy the weekend.



MEMORANDUM

To: Kevin Barr, Village Manager
From: Michael D. Millette P.E., Director of Public Works
Date: July 27, 2018
Subject: Department Report

1. Shoulder work is complete on the west side of Woodstock and the east side Oxford. Driveway work is underway and will be completed next Wednesday or Thursday when shoulder work will switch to the opposite sides of each road.
2. Tree stumps are nearly complete and we have almost caught-up on parkway repairs.
3. The concrete driveway replacement at the Fire Station is complete. Work on the parking lot is progressing though there is a slight delay in locating the AT&T cable in the rear of the building.
4. A reminder that Flagg Creek Water Reclamation District will be performing smoke testing in the area west of Prospect Park (and possibly Blackhawk Heights) starting next week.

MEMORANDUM

TO: Kevin Barr, Village Manager
FROM: Dan Ungerleider, Community Development Director
DATE: July 27, 2018
RE: Department Report

1. **Staffing Update.** Over the past several weeks Katy Noffsinger, our finance/building assistant, has been taking on water billing duties in addition to her normal building permit duties at the front counter. Last Monday we began interviewing in hopes of bringing our Village Hall team back to full staff. I hope that we will be able to fill this position by mid to late August. Please thank Katy for stepping up and doing a great job.
2. **Richmond Education Gardens.** On Monday, Westmont's and our public works department met to coordinate the next steps for the development of Richmond Education Gardens. While much of the work conducted so far has been supported by financial and in-kind donations, installation of underground and hardscape is dependent upon work and coordination by our two public works departments. The upcoming installation will include delivery of topsoil, donation of concrete from Ozinga concrete, installation of recycled VOCH street bricks, personalized bricks and new bricks by C.R. Schmidt, Inc. We hope to have underground, concrete and brick installation completed before Halloween.
3. **Train Station Revitalization Projects.** As previously reported, the Village received over \$2 million in grant funds for streetscape, railroad crossing gate, and train station improvements. We are on track to begin these projects in fall of 2019. On Thursday, I met with representatives of the BNSF Railroad and the Illinois Commerce Commission to inspect conditions and discuss plans to replace the Prospect Avenue railroad gate crossing system. This meeting was the first of many needed to coordinate the needed improvements and integrate with the overall train station revitalization projects. Our next step will be to develop formal engineered improvement plans for construction. More information about these projects are posted at www.clarendonhills.us/cd under Community Development Projects.
4. **Permits.** So far in July, the Village has issued seventeen (17) permits, including one (1) new home, having a reported combined construction value of \$614,272.

VILLAGE OF CLARENDON HILLS
POLICE DEPARTMENT



DATE: July 27, 2018
To: Village Manager Kevin Barr
From: Chief P. Dalen
Subject: Weekly Activity Report

Recent events and training:

- Sgt. Shirley attended one day of FIAT training.
- Officer Michalek and Officer Katsaros attended a crime scene training class.

Significant traffic and criminal activity during the period July 20, 2018 through July 26, 2018.

On July 20, 9:02am, officers went to the 284 Woodstock apartments to serve an outstanding arrest warrant. The subject was taken into custody without incident and transported DuPage County Jail.

On July 21, 10:53am, officers stopped a Bolingbrook resident for speeding. He was in possession of drug paraphernalia as well. He was cited for both and released.

On July 21, 8:33pm, officers stopped a Naperville woman for a cell phone violation. She also did not have a valid driver's license. She was cited and bonded out to a valid driver.

On July 22, 9:57pm, officers stopped a Downers Grove resident for a stop sign violation. The driver was also in possession of cannabis. He was cited for both and released.

On July 23, 4:45pm, officers responded to the 200 block of 55th for a report of a motor vehicle theft. The victim advised that someone unknown stole the vehicle from the assisted living parking lot. Pending.

On July 23, 8:29pm, officers responded to a residence on Short St. for an identity theft report. The victim's credentials were being used to purchase items at multiple retail establishments. Pending

On July 24, 5:44pm, officers respond to the 500 block of Carlisle for a residential burglary report. The victim related that she discovered money and collectables missing from her apartment after she had repair workers inside.

MEMORANDUM

To: Kevin Barr, Village Manager
From: Brian Leahy, Fire Chief
Date: July 27, 2018
Subject: Weekly Department Report 2018-20

1. Fire Prevention Bureau Activity during the past week.
 - Four (4) Fire/Life Safety Inspections were conducted.
2. Training Report:
 - Tuesday evening, June 26th, eighteen (18) firefighters attended fire suppression training.
3. Emergency Medical Services Report:
 - New Loyola Standard Operating procedures will go into effect on August 1st. All FF/PM's and EMT's have been trained and tested on the new SOP's.
4. Clarendon Hills/Hinsdale FD sharing of services report:
 - No report.
5. Emergency Management Report:
 - No report.
6. Du-Comm Report:
 - Du-Comm technicians has re-programmed all of our StarCom issued radios.
7. On Wednesday, July 25th, I attended the pre-construction meeting for the Prospect Ave. resurfacing project that will begin after August 1st. I wanted to know the schedule because this area is traveled frequently by the fire department responding to emergency calls.
8. Today we will be holding the quarterly meeting of the Firefighter Pension Fund. Normal business will be conducted.
9. Yesterday, Ladder 86 was brought back from annual service, minor repairs and UL Ladder testing in McHenry. Ladder 86 was there for almost 3 weeks. Ladder 86 was cleaned and washed by firefighters, completely checked out and placed back into service. Squad 86 was taken to McHenry for annual maintenance service yesterday.
10. Incidents of Interest:
 - No significant calls of interest during the past week.

11. Mutual Aid Calls:

- Clarendon Hills Medic 86 responded to three (3) EMS call to Hinsdale
- Clarendon Hills Medic 86 responded to one (1) EMS call to Pleasantview
- Hinsdale Medic 84 responded to one (1) EMS call in Clarendon Hills

12. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills four (4) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale two (2) times.
- The fire department responded to twenty one (21) emergency calls.

If you have any questions or require additional information, please contact me.



August 2018

Su	M	Tu	W	Th	F	Sa
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

Village Calendar

Dancin in the Street Summer Concert

August 1, 2018, 6:30 PM - 9:30 PM @ Downtown Clarendon Hills on Prospect Ave.

[More Details](#)

Chamber of Commerce Farmers Market

August 2, 2018, 7:00 AM - 2:00 PM

This is a Chamber run event. Lavanway Farms, Hahn's Bakery, and Prime & Tender Meats.

[More Details](#)

TIF District Joint Review Board Meeting

August 6, 2018, 4:00 PM - 5:00 PM @ Board Room

[More Details](#)

Police Pension Regular Board Meeting

August 6, 2018, 5:30 PM - 6:30 PM @ Clarendon Hills Police Department Training Room

[More Details](#)

Village Board Regular Scheduled Meeting

August 6, 2018, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

Chamber of Commerce Farmers Market

August 9, 2018, 7:00 AM - 2:00 PM

This is a Chamber run event. Lavanway Farms, Hahn's Bakery, and Prime & Tender Meats.

[More Details](#)

Chamber of Commerce Meeting

August 15, 2018, 9:00 AM - 10:00 AM @ Board Room

[More Details](#)

Chamber of Commerce Farmers Market

August 16, 2018, 7:00 AM - 2:00 PM

This is a Chamber run event. Lavanway Farms, Hahn's Bakery, and Prime & Tender Meats.

[More Details](#)

ZBA/PC Meeting

August 16, 2018, 7:30 PM - 8:30 PM @ Board Room

[More Details](#)

Village Board Regular Scheduled Meeting

August 20, 2018, 7:00 PM - 9:00 PM @ Board Room

[More Details](#)

Chamber of Commerce Farmers Market

August 23, 2018, 7:00 AM - 2:00 PM

This is a Chamber run event. Lavanway Farms, Hahn's Bakery, and Prime & Tender Meats.

[More Details](#)

Chamber of Commerce Farmers Market

August 30, 2018, 7:00 AM - 2:00 PM

This is a Chamber run event. Lavanway Farms, Hahn's Bakery, and Prime & Tender Meats.

[More Details](#)

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WITH US**