



# VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

August 31, 2018

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**A. Management Reports**

1. **Manager's Notes - See weekly report**
2. **Finance Department - No weekly report**
3. **Public Works Department - See weekly report**
4. **Community Development Department – See weekly report**
5. **Police Department - See weekly report**
6. **Fire Department - See weekly report**

**B. Calendar**

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager *ksb*  
**Date:** August 31, 2018  
**Subject:** Weekly Report

1. **Prospect Avenue Project** – I am sure you have noticed the project has finally started. There is extensive concrete curb work, which is expected to be poured by the end of the week so it can cure over the weekend. Grinding and resurfacing work should then begin next week. Residents can view the front page of our website for regular updates under News and Events section.
2. **Hinsdale Golf Club Concert** – I wanted to advise that the HGC is planning to have an outdoor concert for members and guests on Saturday, September 8<sup>th</sup>. They have promised that the concert will end by 10 p.m.
3. **Economic Development Commission Meeting** – I attended this meeting on Wednesday night along with CD Director Ungerleider and Village President Austin. The Commission has completed its review of downtown economic tools and the report is scheduled to be reported to the Village Board on September 17<sup>th</sup>.
4. **DMMC Executive Director Going Away Event** – I attended this casual event on Thursday afternoon at the DMMC offices in honor of Mark Baloga, who has retired after 23 years with the organization. Mark deserves enormous credit for his work on behalf of all DuPage County municipalities. His work, and of the DMMC in general, provides useful support to the Village and helps to reduce costs we would otherwise incur. Thanks to Mark for his service.
5. **Chestnut Alley Project Update** – We are continuing to review the issues involved with this project and now expect to make a formal report to the Board at the meeting on September 17<sup>th</sup>.
6. **Village Offices Closed/Board Meeting** – The Village Board meeting is rescheduled to Tuesday, September 4<sup>th</sup> due to the Labor Day Holiday. Village offices are closed Monday, September 3<sup>rd</sup>.

Enjoy the holiday weekend.

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Michael D. Millette P.E., Director of Public Works  
**Date:** August 31, 2018  
**Subject:** Department Report

1. Work on the Prospect Avenue Resurfacing project began in earnest this week. The curb replacement work will be completed today. Pavement grinding and asphalt surface are scheduled for next week. The associated Sloan Triangle electrical work will be up for consideration at the September 4<sup>th</sup> Board meeting.
2. The 2018 Road Program may have finally turned a corner and made steady progress toward completion. The concrete subcontractor is making steady progress on Norfolk despite the recent rain, and the landscaping subcontractor has completed about 50% of the parkway grading on Arthur, Oxford, Tuttle, and Woodstock. We anticipate pavement grinding to begin within the next two weeks. Also, a quick reminder that Norfolk is posted one-way westbound.
3. Work on the Fire Station parking lot is substantially complete with a few punch list items outstanding.
4. The sidewalk removal and replacement list is nearly complete and we will be issuing bid documents the second week of September for a bid award on October 1<sup>st</sup>.
5. We will be resuming our work on the Richmond Education Garden late next week ahead of the concrete work to be directed by Westmont.

**MEMORANDUM**

TO: Kevin Barr, Village Manager  
FROM: Dan Ungerleider, Community Development Director  
DATE: August 31, 2018  
RE: Department Report

1. **Clarendon Hills Auto, 144 Burlington Ave.** On Tuesday, I facilitated a tour and introductions at 144 Burlington Avenue with a business owner looking for a place to open up shop in Downtown Clarendon Hills. More information to follow...
2. **Moda Eye Care, 225 Park Ave.** Moda EyeCare, in the 229 Park building (relocated from Railroad Avenue), will be having its Grand Opening on Saturday, September 8 at 3 pm. Promos include: buy a frame and get 50% off 1st set of lenses, 2nd set equal or lesser value FREE!! 30% off non-prescription suns! RSVP at [dr.m@modaeyecare.com](mailto:dr.m@modaeyecare.com) to enter and win free giveaways.
3. **Burlington Avenue Water Tower.** On Wednesday, I attended the kick-off meeting at Public Works for the planned maintenance, reconfiguration and re-coating of the Burlington Avenue water tower. Similar to the Park Avenue water tower, this water tower will be colored Village blue and white, and will display the Village logo facing east and west. During the meeting options to temporarily locate the antennas and staging were discussed. Work is scheduled for early summer 2019.
4. **Economic Development Commission.** The Economic Development Commission met on Wednesday evening to continue their discussion regarding the draft [Downtown Economic Incentives Study](#). The Study had been first presented by Jennifer Tammen of Ehlers on August 7, 2018 to the EDC. At the conclusion of the August 27<sup>th</sup> meeting the EDC agreed to recommend acceptance of the Study.
5. **Permits.** So far in August the Village has issued twenty-five (25) permits having a reported combined construction value of \$1,836,715.50. The monthly permit report for August will be posted at [www.clarendonhills.us/bp](http://www.clarendonhills.us/bp) next week.



VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT



DATE: August 31, 2018  
To: Village Manager Kevin Barr  
From: Chief P. Dalen  
Subject: Weekly Activity Report

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**Recent events and training:**

- Sergeant Leinweber attended a legal update training class.
- Sergeant Finrock attended a student threat assessment training class.
- Detective Robak and Officer Katsaros attended an explosive recognition training class.
- Sgt. Porter and CSO Barnacle assisted with the Prospect School Bike Rodeo.

**Significant traffic and criminal activity during the period August 24, 2018 through August 30, 2018.**

On August 24, 1:30am, officers stopped a Michigan woman for erratic driving on Rte. 83. During the stop, officers discovered the woman was in possession of amphetamines. She was taken into custody and charged with one felony count of possession of a controlled substance. She was transported to the DuPage County Jail.

On August 25, 10:09pm, officers were dispatched to a residence in Willow Springs to speak with a subject involved in a domestic situation in our Village. Pending.

On August 26, 4:32am, officers responded to the 200 block of Oxford for a criminal damage to property report. The victim reported that unknown subjects threw a rock through a large picture window. Later in the morning, a victim on the 200 block of Woodstock reported the same type of damage to their picture window. Pending.

On August 26, 5:53pm, officers responded to Lions Pool for a burglary to motor vehicle report. Upon arrival, officers observed two vehicles with shattered front passenger windows. Both of the vehicles had items stolen from them. Pending.

On August 27, 11:14am, officers were dispatched to the 200 block of Eastern for an identity theft report. The victim related that an unknown individual withdrew a large amount of money from their bank account. Pending.

On August 27, 8:10pm, officers responded to the 200 block of Jackson for a domestic trouble report. Officers were able to resolve the situation.

On August 28, 10:03pm, officers responded to the Jewel for a retail theft report. Store personnel advised a subject stole liquor from the store. Pending.

On August 29, 4:52pm, officers responded to the station for a child custody dispute. Officers worked with the parents and resolved the situation.

On August 30, 11:02pm, officers responded to the 400 block of Commons for a domestic battery report. The offender was charged with two counts of domestic battery and taken to the DuPage County Jail.

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** August 31, 2018  
**Subject:** Weekly Department Report 2018-22

1. Fire Prevention Bureau Activity during the past week.
  - Eleven (11) Fire/Life Safety Inspections were conducted.
  - Lt. Godek has been working very hard on clearing up various fire alarm problems throughout the village. I am glad to report that all fire alarm systems are now secure and operating 100%. We have over 180 direct connected fire alarm systems coming into the receiving equipment located in the fire station. Great job Dave!
2. Training Report:
  - No report.
3. Emergency Medical Services Report:
  - No report.
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - No report.
5. Emergency Management Report:
  - No report.
6. Du-Comm Report:
  - The Du-Comm new facility in Wheaton became 100% operational on Wednesday, August 29<sup>th</sup> at 7:00 AM. No interruption of any 9-1-1 services occurred for any residents, business or Fire and Police Departments. Great job Du-Comm!
7. The fire station parking lot and drainage improvement project is now about 95% complete. All asphalt and concrete work has been completed. Drainage improvements have been completed. The only remaining work to be done is the installation of the flag pole and railings which should occur in 2-3 weeks. Restoration to the brick pavers for the rear patio should be done next week along with some minor electrical work. I would like to thank Abbey Paving and the CBEL Engineers, they all did a great job to make this project a success.
8. On Wednesday, I submitted the proposed CY2019 FD Operating budget to the Finance Director.

9. Incidents of Interest:

- Friday, August 24<sup>th</sup> at 5:41 PM. Medic 86 and Squad 86 responded to a vehicle accident with injuries on 55<sup>th</sup> St. at Holmes Ave. One (1) patient transported to a local hospital.
- Tuesday, August 28<sup>th</sup> at 9:34 AM. Ladder 86 responded for ComEd wires down at 102 S. Prospect. Area secured until the arrival of ComEd.

10. Mutual Aid Calls:

- Clarendon Hills Medic 86 responded to one (1) EMS call in Hinsdale.
- Hinsdale Medic 84 responded to one (1) EMS call in Clarendon Hills.

11. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills four (4) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale four (4) times.
- The fire department responded to twenty three (23) emergency calls in the last week.

If you have any questions or require additional information, please contact me.





**September 2018**

Su	M	Tu	W	Th	F	Sa
26	27	28	29	30	31	1
2	<u>3</u>	<u>4</u>	5	<u>6</u>	7	8
9	10	<u>11</u>	12	<u>13</u>	14	15
16	<u>17</u>	18	<u>19</u>	<u>20</u>	21	22
23	24	25	26	<u>27</u>	28	29
30	1	2	3	4	5	6

**Village Calendar**

**Village Offices Closed in observance of Labor Day.**

**September 3, 2018, All Day**

[More Details](#)

**Village Board Rescheduled Meeting**

**September 4, 2018, 7:00 PM - 9:00 PM @ Board Room**

[More Details](#)

**Chamber of Commerce Farmers Market**

**September 6, 2018, 7:00 AM - 2:00 PM**

This is a Chamber run event. Lavanway Farms, Hahn's Bakery, and Prime & Tender Meats.

[More Details](#)

**Clarendon Blackhawk Mosquito Abatement District Meeting**

**September 11, 2018, 7:00 PM - 8:00 PM @ Village Hall Main Building**

[More Details](#)

**Chamber of Commerce Farmers Market**

**September 13, 2018, 7:00 AM - 2:00 PM**

This is a Chamber run event. Lavanway Farms, Hahn's Bakery, and Prime & Tender Meats.

[More Details](#)

**Village Board Regular Scheduled Meeting**

**September 17, 2018, 7:00 PM - 9:00 PM @ Board Room**

[More Details](#)

**Chamber of Commerce Meeting**

**September 19, 2018, 9:00 AM - 10:00 AM @ Board Room**

[More Details](#)

**Chamber of Commerce Farmers Market**

**September 20, 2018, 7:00 AM - 2:00 PM**

This is a Chamber run event. Lavanway Farms, Hahn's Bakery, and Prime & Tender Meats.

[More Details](#)

**ZBA/PC Meeting**

**September 20, 2018, 7:30 PM - 8:30 PM @ Board Room**

[More Details](#)

**Chamber of Commerce Farmers Market**

**September 27, 2018, 7:00 AM - 2:00 PM**

This is a Chamber run event. Lavanway Farms, Hahn's Bakery, and Prime & Tender Meats.

[More Details](#)