



# VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

September 28, 2018

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**A. Management Reports**

1. **Manager's Notes - See weekly report**
2. **Finance Department - No weekly report**
3. **Public Works Department - See weekly report**
4. **Community Development Department – See weekly report**
5. **Police Department - See weekly report**
6. **Fire Department - See weekly report**

**B. Calendar**

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager *ksb*  
**Date:** September 28, 2018  
**Subject:** Weekly Report

1. **Prospect Avenue Project Update** – The Public Works report includes the full update on this project. I wanted to add that all of the “re-stripped” spaces are now 10 feet wide. This was done to address concerns raised about larger vehicles not having enough room to open doors. Previous spaces ranged from 8.5-9.5 feet wide. We were able to only lose three (3) spots as a result of this change.
2. **Public Services Committee** – The agenda for Monday night includes numerous items for this Committee. Given the heavy load, and the absence of a public works director, Village Engineer Lee Fell will be attending the meeting. We will also ask Lee to review the anticipated impact of recently installed drainage improvements in Blackhawk Heights.
3. **Public Works Director Millette** – Today is Mike’s last day. I wanted to take one last opportunity to thank Mike for his years of service to the Village and wish him luck in his new position in South Elgin. Best Wishes Mike!

**Enjoy the weekend.**

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Michael D. Millette P.E., Director of Public Works  
**Date:** September 28, 2018  
**Subject:** Department Report

1. The surface asphalt has been placed throughout the project site. The new parking area at Prospect Park and five residential driveway aprons remain to be completed next week. Also a significant amount of clean-up, ditch grading and sodding will continue for the next two weeks.
2. The enhanced pedestrian crosswalks and pavement striping of Prospect and Park were completed this week. The mason has been working on the reduction of the planter in front of Brama La Pizza and will be completed today. The sidewalk patch adjacent to the reconfigured planter will be included with our yearly program and should be completed before the end of October. The new electrical panel is in fabrication and we expect Utility Dynamics to be on site mid-October to complete the installation and rewiring of Sloane Triangle.
3. Bids for the 2018 Sidewalk Removal and Replacement program were opened on Tuesday. Globe Construction is again the low bidder. The contract will be on the agenda for Monday night's Bard meeting. The project will require a week's worth of effort and will be completed by the end of October or early November.
4. We will begin our fall clean-up activities in earnest next week. This work generally includes planter bed clearing and winterizing, final (hopefully) mowing and weeding of the "hand list" areas (i.e. those areas which are too expensive to contract out), and yard and building cleaning.

As this is my last missive, I'd like to take the opportunity to put in writing what I said at the last Village Board meeting. It has been my distinct privilege to work here for the past six years and it has been so because of the great staff, administrators, Village Board and citizens of Clarendon Hills. This is, bar none, the best Director of Public Works position in all of DuPage County. Thank you.

**MEMORANDUM**

TO: Kevin Barr, Village Manager  
FROM: Dan Ungerleider, Community Development Director  
DATE: September 28, 2018  
RE: Department Report

1. **Downtown Planters.** This week the planters in front of Brama La Pizza and Talley's Kitchen & Bar were cleaned and tuck pointed. The planter directly in front of Brama La Pizza was reduced in size to allow for better pedestrian circulation. Minor repair to the gazebo foundation wall also conducted.
2. **Downtown Revitalization Project.** On Wednesday morning the Community Development Department held a project kick-off meeting for the 2019 Downtown Revitalization Project. The Project will include improvements to the streets, railroad crossing gates, and train station shelters at and around the Village train station. During the next several months the Village will be developing formal engineering and architectural construction plans for the overall project. Up-to-date information about the Project will be regularly posted at [www.clarendonhills.us/dtrevitalization](http://www.clarendonhills.us/dtrevitalization).
3. **Permits.** So far in September the Village has issued twenty-five (25) permits having a reported combined construction value of \$2,555,726. The monthly permit report for September will be posted at [www.clarendonhills.us/bp](http://www.clarendonhills.us/bp) next week.

VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT



DATE: September 28, 2018  
To: Village Manager Kevin Barr  
From: Chief P. Dalen  
Subject: Weekly Activity Report

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**Recent events and training:**

- Sgt. Finfrock attended a Railroad Safety symposium.
- Sgt. Finfrock conducted a station tour for an Indian Guide troop.
- This week is rail safety week. Officers have been conducting extra railroad enforcement zones and handing out train safety information.
- Sgt. Finfrock and Officer Pasteris gave a train safety and drug use presentation at Clarendon Hills Middle School.
- Officer Pasteris attended a legal update class.
- Officer Storino attended an emergency vehicle driving class.

**Significant traffic and criminal activity during the period September 21, 2018 through September 27, 2018.**

On September 24, 6:23pm, officers responded to the ten block of Chestnut for a domestic trouble report. Officers worked with the family to resolve the situation.

On September 25, 10:30pm, officers stopped a Downers Grove resident on Holmes for not having a valid driver's license. He was placed into custody, cited and bonded out.

On September 26, 10:54am, officers discovered a Village sign on Middaugh run over. The offending vehicle left various vehicle body parts on the ground. Pending

On September 26, 1:09pm, officers stopped to assist a motorist that was on the shoulder of Rte. 83. While speaking with the driver, officers discovered his driver's license was suspended. He was placed into custody and his vehicle was towed. The driver was bonded out at the station.

On September 27, 9:32pm, officers responded to the 200 block of Middaugh for a disturbance. The complainant advised that a subject, wearing only his boxer shorts, was chasing after him. The caller did not want to sign complaints.

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** September 28, 2018  
**Subject:** Weekly Department Report 2018-26

1. Fire Prevention Bureau Activity during the past week.
  - Five (5) Fire/Life Safety Inspections were conducted.
  - Preparations are in high gear for the Fire Department annual Fire Prevention Week Open House on Saturday, October 6<sup>th</sup>.
2. Training Report:
  - Wednesday evening, eighteen (18) firefighters attended regular fire suppression training.
3. Emergency Medical Services Report:
  - Over the last weekend Medic 86 experienced a problem with the cot power load system. Medic 86 was taken out of service and Medic 86 (reserved) was put into service. The cot loader was repaired on Tuesday and was the result of a failed control module in the loader.
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - No report.
5. Emergency Management Report:
  - No report.
6. Du-Comm Report:
  - On Wednesday morning, I attended the monthly meeting of the Du-Comm Executive Committee. Normal business was conducted.
  - Du-Comm has been operating in their new Wheaton facility for about a month now. No major problems have occurred.
  - On Thursday, the DuPage Starcom radio system experienced a major failure that was related to some construction work done on the tollway. Police Departments used their UHF radio backup systems and Fire Departments switched to their backup VHF radio systems. The Starcom system failures lasted about 12 hours (7am to 7pm). These failures effected Du-Comm, ACDC, State Police and the Sheriff. Du-Comm, ACDC and the Sheriff will be meeting with Motorola Starcom and the Tollway to try and determine the exact cause of the failure in hopes of preventing this in the future.
  - On Wednesday morning, I met with the Du-Comm Deputy Director of Support Services Matt Baarman regarding the painting of the Clarendon Hills Water Tower in 2019. Du-Comm has communication equipment on the tower which has to be moved off during painting. Matt Baarman will be attending tower painting coordination meetings for this project.

7. Incidents of Interest:

- None

8. Mutual Aid Calls:

- Clarendon Hills Medic 86 responded to two (2) EMS calls in Westmont.
- Hinsdale Medic 84 responded to one (1) EMS call in Clarendon Hills.
- Clarendon Hills Medic 86 responded to one (1) EMS call in Hinsdale.

9. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills five (5) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale two (2) times.
- The fire department responded to twenty three (23) emergency calls in the last week.

If you have any questions or require additional information, please contact me.



**October 2018**

Su	M	Tu	W	Th	F	Sa
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

**Village Calendar**

**Village Board Regular Scheduled Meeting**

**October 1, 2018, 7:00 PM - 9:00 PM @ Board Room**

[More Details](#)

**Chamber of Commerce Farmers Market**

**October 4, 2018, 7:00 AM - 2:00 PM**

This is a Chamber run event. Lavanway Farms, Hahn's Bakery, and Prime & Tender Meats.

[More Details](#)

**Fire Department Open House**

**October 6, 2018, 11:00 AM - 2:00 PM @ Fire Department - 316 Park Ave**

[More Details](#)

**Chamber of Commerce Farmers Market**

**October 11, 2018, 7:00 AM - 2:00 PM**

This is a Chamber run event. Lavanway Farms, Hahn's Bakery, and Prime & Tender Meats.

[More Details](#)

**Firefighters Pension Board Regular Meeting**

**October 12, 2018, 9:30 AM @ Village Hall Main Building**

[More Details](#)

**Village Board Regular Scheduled Meeting**

**October 15, 2018, 7:00 PM - 9:00 PM @ Board Room**

[More Details](#)

**Chamber of Commerce Meeting**

**October 17, 2018, 9:00 AM - 10:00 AM @ Board Room**

[More Details](#)

**Chamber of Commerce Farmers Market**

**October 18, 2018, 7:00 AM - 2:00 PM**

This is a Chamber run event. Lavanway Farms, Hahn's Bakery, and Prime & Tender Meats.

[More Details](#)

**ZBA/PC Meeting**

**October 18, 2018, 7:30 PM - 8:30 PM @ Board Room**

[More Details](#)

**Chamber of Commerce Annual Family Trick or Treat Event**

**October 27, 2018, 11:00 AM - 2:00 PM @ Downtown Clarendon Hills**

Chamber of Commerce holds a family Halloween event in the downtown the Saturday before Halloween. Be sure to wear your costumes!

[More Details](#)



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**Trick or Treating**

**October 31, 2018, 3:00 PM - 7:00 PM**

Trick or Treating within the Village of Clarendon Hills is from 3 PM to 7 PM on Halloween night.

[More Details](#)

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