



# VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

**October 12, 2018**

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**A. Management Reports**

1. **Manager's Notes - See weekly report**
2. **Finance Department - No weekly report**
3. **Public Works Department - No weekly report**
4. **Community Development Department – See weekly report**
5. **Police Department - See weekly report**
6. **Fire Department - See weekly report**

**B. Calendar**

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager *ksb*  
**Date:** October 12, 2018  
**Subject:** Weekly Report

1. **Finance Committee Meeting** – The Finance Committee met on Tuesday night to review the capital projects portions of the budget. The Committee made several points for review at the October 27 Budget review session, including consideration of delaying some of the 2019 parking lot projects, possibly delaying the downtown sign that is currently included for 2019 and asked for further information about several proposed projects including the vehicle tracking system in public works and the alarm system in the fire department.
2. **DMMC Strategic Planning Session** – I attended the session for the DMMC on Friday morning (7 a.m.!) along with about 20 others representing other communities. It was a chance to set goals for the next three years and seek ways to improve DMMC programs and services.
3. **Eastern Avenue Letter** – Following up on past discussions, the attached letter was delivered to the 100 block of Eastern Avenue today. We will let you know of any responses we receive.
4. **Planting Partners** – Fall plantings were planted this week and Public works watered all the beds Friday morning to help get them established. It's apparent due to the cold weather that the zinnia's got pulled at just the right time.
5. **Public Works Director Process Update** – We are planning on a first series of interviews at the end of next week. We will update the Board when there is more news.
6. **Road Program Update from Bill Sprague** – sounds like things are wrapping up. Please see the attached update that was posted on our website today.

Enjoy the weekend.



1 N. Prospect Avenue  
Clarendon Hills, Illinois 60514  
630.286.5400

October 12, 2018

«Name»

«Address»

Clarendon Hills, IL 60525

Dear Eastern Avenue Residents 107-127:

As you may know, the Village has been working on a community-wide roadway resurfacing project that started in 2009. The primary objectives of the program is to resurface the roadway AND install concrete "ribbons" along the shoulder. The intent of the ribbons is to better maintain the roadway by keeping the asphalt from flaking away and to improve appearance by eliminating the stone shoulder and instead having grass up to the ribbon. The program includes a Special Service Area (SSA) that requires the residences adjacent to the streets with new ribbons to pay the cost for the ribbons on the property tax bill. The initial intent of the Village was to include your roadway in this program in 2019.

We have been contacted by one of your neighbors stating concern about the project in part because the road surface is in relatively good condition. It is true that the road surface is in better condition than most of the roads we resurface, as it was repaved in 2011 as part of a Flagg Creek Sanitary District project. Eastern Avenue is also different from other Village streets because there is already a curb on the south (or west) side that would not be replaced and the north (or east) side, which would have a ribbon installed, backs up to the Creek.

Given the above, The Village Board has tentatively decided to NOT include Eastern Avenue in the 2019 project. The Board did ask that we reach out to you to solicit your opinion on this project. You should be aware that, if Eastern Avenue is not included, there is NO plan to include a ribbon in any future project. Resurfacing in the future would be determined based on the same criteria as other streets in the Village, and would most likely include the street surface only.

If you would like to make a comment, or have any questions, please feel free to contact me at (630) 286-5404 or Assistant to the Village Manager Peter Nickell at (630) 286-5402. Thank you for your attention.

Yours truly,

Kevin S. Barr  
Village Manager

## **2018 Street Program Improvements**

October 12, 2018

### **Friday 10/12**

The new road paving work was completed on all streets. New pavement stripping is scheduled to be completed by the end of next week.

Landscaping work was suspended this week due to the recent heavy wet weather preventing them from getting topsoil or sod delivered to the project. The short-term weather forecast is predicting dry weather for most of next week which is very encouraging. The contractor feels they have about 5 days left to finish up the landscaping work on the project.

To those of you that have observed your parkway was skipped during recent landscaping efforts, it is because more grading or debris removal is needed prior to the placement of topsoil. In some cases, there are downspout or sump pump drain pipes needing to be repaired, uncovered or extended to the ditch line. In some areas we have painted or staked a ditch to be re-graded because it does not flow properly. We have not forgotten you, it is just they need to remobilize the appropriate excavating equipment to complete the necessary work prior to placing topsoil and sod. Many of the storm structures have been cleaned out and the filter baskets removed, but there are more of those yet to be done. The same is true of the driveway culverts. This should all get completed next week.

We have prepared a punch list for the project which will be worked on by the various contractors next week as well. Barricades and construction sign removal will also be occurring. Underground sprinkler damage repairs are almost completed. If you have such damage and have not been contacted for its repair, then please contact us now. The project completion date is October 26<sup>th</sup>.

If you have any ongoing concerns or questions, please contact our on-site engineer Bill Sprague at 224-315-0201 or you can call Clarendon Hills Public Works at 630-286-4750 between the hours of 7:00am to 3:30pm. After hours, please call 911 in the event of any emergencies.

**MEMORANDUM**

TO: Kevin Barr, Village Manager  
FROM: Dan Ungerleider, Community Development Director  
DATE: October 12, 2018  
RE: Department Report

1. **Building Code Update.** An ordinance adopting the 2015 International Building Codes and 2018 NFPA Life Safety Code will be submitted to the Village Board of Trustees for first consideration November 5, and approval on December 7, 2018. Permit applications submitted after February 1, 2019 will be required to comply with these newly adopted codes. Copies of these draft codes are posted at [www.clarendonhills.us/buildingcodeupdate](http://www.clarendonhills.us/buildingcodeupdate).
2. **2019 Business and Contractor Licenses.** It's hard to believe that 2019 is rapidly approaching and once again it is time Business and Contractor License Renewal. The Community Development Department will be notifying current business and contractor license holders of this requirement in Early November. Updated information will be posted at [www.clarendonhills.us/bl](http://www.clarendonhills.us/bl).
3. **Richmond Education Gardens.** Grading and installation of the Gardens' stormwater harvesting system started today. The Village of Westmont is expected to begin concrete work by early November.
4. **Permits.** So far in September the Village has issued eight (8) permits having a reported combined construction value of \$104,363. The monthly permit report for September is be posted at [www.clarendonhills.us/bp](http://www.clarendonhills.us/bp).

VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT



DATE: October 12, 2018  
To: Village Manager Kevin Barr  
From: Chief P. Dalen  
Subject: Weekly Activity Report

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**Recent events and training:**

- Sergeant Shirley attended one day of Fiat SWAT training
- Several officers completed on-line training
- Sergeant Shirley, Sergeant Leinweber and I attended an Incident Command System (ICS) training session held at Western Springs Fire Department. Area police and fire were in attendance.

**Significant traffic and criminal activity during the period October 5, 2018 through October 11, 2018.**

On October 5, 9:00am, officers went to a residence in the 200 block of Walker to serve an arrest warrant. The Naperville teen was taken into custody and charge with one count of possession of controlled substance. She posted bond and was released.

On October 5, 1:23pm, officers responded to the 500 block of Chase for a hit and run report. It was discovered that the neighbor struck the complainants car. No charges filed.

On October 6, 4:52pm, officers responded to the 200 block of Woodstock for a check the well-being call. The complainant found a teenage boy laying down in his backyard not speaking. After making contact with the juvenile, officers called for CHFD to assess his condition. During this time, officers made contact with another juvenile after receiving calls about an intoxicated juvenile at Woodstock and Naperville. While investigating both instances, officers discovered that a total of five juveniles got together at a residence on N. Richmond to smoke cannabis and take LSD. Officers were able to account for all five juveniles and speak with their parents. Four of the juveniles were transported to the hospital. Pending juvenile officer intervention.

On October 6, 9:48pm, officers responded to S/B Rte. 83 for a single car accident. It was reported that the driver ran from the scene. Assisting Hinsdale units were able to locate him a short distance away. During the investigation, the driver became increasing belligerent towards officers, kicking the squad car on one occasion. Due to

the nature of the crash and the driver's actions, he was transported to the hospital. The Westmont resident was eventually charged with DUI and bonded out.

On October 7, 7:32pm, officers responded to the 500 block of Chase for a domestic trouble call. Officers worked with the residents to resolve the situation.

On October 10, 9:41am, officers responded to the 100 block of Ann for a trespass to motor vehicle report. The complainant advised that a subject, unknown to him, was passed out inside his car. While trying to rouse the subject, officers noticed a syringe lying on his leg and blood on his hand. Once awake, CHFD was called to assess the subject. The Portland, OR resident was eventually taken into custody and charged with one count of possession of controlled substance. He was taken to DuPage County Jail.

On October 10, 11:47am, officers worked with a resident on Willowcreek Ct. to locate her runaway daughter.

On October 10, 6:16pm, officers took a report of a motor vehicle theft at the Infiniti dealership. The complainant advised someone purchased a car using fraudulent identification. Pending.

## MEMORANDUM

**To:** Kevin Barr, Village Manager  
**From:** Brian Leahy, Fire Chief  
**Date:** October 12, 2018  
**Subject:** Weekly Department Report 2018-27

1. Fire Prevention Bureau Activity during the past week.
  - Two (2) Fire/Life Safety Inspections were conducted.
  - Several Fire Prevention/Public Education talks were given as schools and daycares this week.
  - On Saturday, the annual fire department fire prevention week open house was conducted at the fire station. The weather cooperated most of the time and the attendance was great. We estimated attendance at about 1,100 residents.
2. Training Report:
  - On Wednesday, Chief Leahy, Lieutenant Godek, Peter Nickell and three members of the police department attended an all-day NIMS 402 training class in Western Springs.
3. Emergency Medical Services Report:
  - Wednesday evening, twenty six (26) firefighter EMT-B's and Paramedics attended the monthly EMS continuing education class given by a Loyola EMS Instructor.
4. Clarendon Hills/Hinsdale FD sharing of services report:
  - No report.
5. Emergency Management Report:
  - No report.
6. Du-Comm Report:
  - No report.
7. Incidents of Interest:
  - Saturday, October 6<sup>th</sup> at 4:59 PM. Clarendon Hills Medic 86 and Hinsdale Medic 84 responded in the area of Woodstock and Naperville Rd. for several juveniles with drug overdoses. Four (4) juveniles were transported to a local hospital for treatment.
  - Saturday, October 6<sup>th</sup> at 9:51 PM. Clarendon Hills Medic 86 and Squad 86 responded along with Hinsdale Medic 84 and Engine 84 to Rt. 83 at Chicago and Rt. 83 at Burlington Ave. for a traffic accident that was spread over a large area. Two (2) injured patients transported to local hospitals.



- Thursday, October 11<sup>th</sup> at 5:38 PM. Clarendon Hills Ladder 86, Engine 86, Squad 86, Medic 86, Chief 86 and Hinsdale Engine 84 responded for a small kitchen fire in an apartment building located at 41 58<sup>th</sup> St. Firefighters quickly extinguished the fire and contained to a small area in the kitchen. About 30 minutes was spent there removing smoke from the entire building.

8. Mutual Aid Calls:

- Clarendon Hills Medic 86 responded to one (1) EMS calls in Westmont.
- Hinsdale Medic 84 responded to two (2) EMS call in Clarendon Hills.

9. Fire/Rescue/EMS calls:

- The Hinsdale Fire Department responded Automatic Aid to Clarendon Hills three (3) times.
- The Clarendon Hills Fire Department responded Automatic Aid to Hinsdale three (3) times.
- The fire department responded to twenty one (21) emergency calls in the last week.

If you have any questions or require additional information, please contact me.



**October 2018**

Su	M	Tu	W	Th	F	Sa
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

**Village Calendar**

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**Firefighters Pension Board Regular Meeting**

**October 12, 2018, 9:30 AM @ Village Hall Main Building**

[More Details](#)

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**Village Board Regular Scheduled Meeting**

**October 15, 2018, 7:00 PM - 9:00 PM @ Board Room**

[More Details](#)

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**Chamber of Commerce Meeting**

**October 17, 2018, 9:00 AM - 10:00 AM @ Board Room**

[More Details](#)

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**Chamber of Commerce Farmers Market**

**October 18, 2018, 7:00 AM - 2:00 PM**

This is a Chamber run event. Lavanway Farms, Hahn's Bakery, and Prime & Tender Meats.

[More Details](#)

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**ZBA/PC Meeting**

**October 18, 2018, 7:30 PM - 8:30 PM @ Board Room**

[More Details](#)

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**CY2019 Budget Meeting**

**October 27, 2018, 8:00 AM @ Police Department Training Room**

[More Details](#)

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**Chamber of Commerce Annual Family Trick or Treat Event**

**October 27, 2018, 11:00 AM - 2:00 PM @ Downtown Clarendon Hills**

Chamber of Commerce holds a family Halloween event in the downtown the Saturday before Halloween. Be sure to wear your costumes!

[More Details](#)

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**Trick or Treating**

**October 31, 2018, 3:00 PM - 7:00 PM**

Trick or Treating within the Village of Clarendon Hills is from 3 PM to 7 PM on Halloween night.

[More Details](#)

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**November 2018**

Su	M	Tu	W	Th	F	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1

**Village Calendar**

**Village Board Regular Scheduled Meeting**

**November 5, 2018, 7:00 PM - 9:00 PM @ Board Room**

[More Details](#)

**Village Office Closed in observance of Veterans Day.**

**November 12, 2018, All Day**

[More Details](#)

**ZBA/PC Meeting**

**November 15, 2018, 7:30 PM - 8:30 PM @ Board Room**

[More Details](#)

**Police Pension Regular Board Meeting**

**November 19, 2018, 5:30 PM - 6:30 PM @ Clarendon Hills Police Department Training Room**

[More Details](#)

**Village Board Regular Scheduled Meeting - Cancelled**

**November 19, 2018, 7:00 PM - 9:00 PM @ Board Room**

[More Details](#)

**Chamber of Commerce Meeting**

**November 21, 2018, 9:00 AM - 10:00 AM @ Board Room**

[More Details](#)

**Village Offices Closed in observance of Thanksgiving**

**November 22, 2018 - November 23, 2018**

[More Details](#)