



# VILLAGE OF CLARENDON HILLS MANAGER'S REPORT

November 2, 2018

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**A. Management Reports**

1. **Manager's Notes - See weekly report**
2. **Finance Department - No weekly report**
3. **Public Works Department - No weekly report**
4. **Community Development Department – See weekly report**
5. **Police Department - See weekly report**
6. **Fire Department - No weekly report**

**B. Calendar**

## MEMORANDUM

**To:** Village President Austin and Board Trustees  
**From:** Kevin Barr, Village Manager *ksb*  
**Date:** November 2, 2018  
**Subject:** Weekly Report

1. **Annual Budget Meeting** – The annual meeting with the Village Board was held last Saturday morning. We had a thorough discussion which covered all aspects of the budget. The budget is scheduled for first consideration at the November 5<sup>th</sup> meeting and adoption at the December 3<sup>rd</sup> meeting.
2. **ILCMA Board Meeting** – I attended the ILCMA board meeting on Thursday. The Board is responsible for providing support for professional local government management in Illinois. I provided an update on behalf of the Metropolitan (Chicago) Managers group, of which I am serving as the President this year.
3. **Public Works Director Process Update** – We are in the process of conducting second interviews for the position. We hope to have a successful candidate available by next week, possibly at the November 5<sup>th</sup> meeting.
4. **Road Program Update** – The 2018 road program is down (finally) to “punch list” items – cleaning up loose ends. Staff and Christopher B. Burke Engineering will be working to final out the relevant contract.
5. **Halloween Events** – Trick or Treating seemed to go off without any problems on Wednesday. The weather was good, which showed with a huge number of kids on the streets. Halloween parades also went off without a problem in the Blackhawk Heights and Stonegate neighborhoods. Village Hall Staff had a little fun on that day too, presenting the Muppet Show! I was dressed as a guest.

Enjoy the weekend.



**MEMORANDUM**

TO: Kevin Barr, Village Manager  
FROM: Dan Ungerleider, Community Development Director  
DATE: November 2, 2018  
RE: Department Report

1. **Building Code Update.** An ordinance adopting the 2015 International Building Codes and 2018 NFPA Life Safety Code will be submitted to the Village Board of Trustees for first consideration November 5, and approval on December 3, 2018. Permit applications submitted after February 1, 2019 will be required to comply with these newly adopted codes. Copies of these draft codes are posted at [www.clarendonhills.us/buildingcodeupdate](http://www.clarendonhills.us/buildingcodeupdate).
2. **2019 Business and Contractor Licenses.** It's hard to believe that 2019 is rapidly approaching and once again it is time Business and Contractor License Renewal. This week the Community Development Department mailed postcards notifying current business and contractor license holders of this requirement in Early November. Updated information is posted at [www.clarendonhills.us/bl](http://www.clarendonhills.us/bl).
3. **Richmond Education Gardens.** Grading and installation of the Gardens' stormwater harvesting system started today. The Village of Westmont had expected to begin concrete work by early November, but contractor delays may prevent this work to be put off until spring 2019.
4. **Permits.** So far in September the Village has issued eighteen (18) permits having a reported combined construction value of \$215,123.00. The monthly permit report for October will be posted next week [www.clarendonhills.us/bp](http://www.clarendonhills.us/bp).

VILLAGE OF CLARENDON HILLS  
POLICE DEPARTMENT



DATE: November 2, 2018  
To: Village Manager Kevin Barr  
From: Chief P. Dalen  
Subject: Weekly Activity Report

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**Recent events and training:**

- Officer Pacella, Officer Calderon and Officer Michalek attended a rifle / rapid deployment range day.
- Officers are currently taking on line training classes in evidence based policing, implicit bias, Illinois Trust Act and Firearms Conceal Carry Act.
- The Department participated in IDOT's Halloween Traffic Safety Campaign. Officers performed three safety belt enforcement zones and two saturation patrols. A total of 17 citations were issued for various traffic offences.
- Sergeant Porter attended a Peer Jury meeting at the Downers Grove Police Department.
- Sergeant Leinweber and Officer Calderon attended a seminar at Homeland Security debriefing the 2016 Pulse Nightclub and 2017 Las Vegas Country Music Festival mass shootings.
- Sergeant Leinweber and Officer Calderon attended an area detective meeting debriefing the 2013 Arlington Heights PD domestic/hostage/SWAT callout incident.

**Significant traffic and criminal activity during the period October 26, 2018 through November 1, 2018.**

On October 26, 8:29am, officers responded to the 100 block of Burlington for a burglary to motor vehicle report. The complainant's purse was stolen out of her unlocked car.

On October 27, 2:50pm, officers spoke with a resident on Tuttle about witnessing a social media threat that was targeting faculty at an unknown high school. Officers worked to identify the school being targeted and the juvenile making the threats. The appropriate jurisdiction was notified.

On October 28, 11:11am, officers stopped a Clarendon Hills resident for driving while his license is suspended for DUI. He was taken into custody and his car was administratively towed. He posted bond at the station.

On October 28, 3:03am, officers responded to a residence on Arthur for an identity theft call. The victim received a text from what she believed was Verizon Cellular. Upon opening the text, all the victim saw were numbers. Soon after, she started to get fraud alerts on several accounts. Ultimately, the victim had a large amount of cash taken from her bank account. The offender also used her credentials to make numerous other fraudulent transactions. Pending.

On October 28, 7:35pm, officers responded to an apartment on Concord for a domestic battery. The victim was punched and choked. The offender fled from the scene. An arrest warrant was obtained for his arrest. Pending.

On October 29, 8:06pm, officer responded to Juliet Ct. for a missing person call. Officers were able to locate the missing elderly person in Chicago.

On October 30, 11:14am, officers spoke with a resident on Indian in reference to an identity theft. The victim's credentials were used to open a fraudulent account. Pending.

On October 30, 8:10pm, officers responded to the Clarendon Arms Apartments for a mental health issue. The subject was transported for evaluation.

On November 1, 4:10pm, officers responded to the Park Willow Apartments for a domestic trouble call. Officers were able to separate the parties for the day.

On November 1, 4:57pm, officers responded to the 200 block of Oxford for a tenant/landlord dispute. Officers were able to calm the situation.

**November 2018**

Su	M	Tu	W	Th	F	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1

**Village Calendar**

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**Village Board Regular Scheduled Meeting**

**November 5, 2018, 7:00 PM - 9:00 PM @ Board Room**

[More Details](#)

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**Village Office Closed in observance of Veterans Day**

**November 12, 2018, All Day**

[More Details](#)

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**ZBA/PC Meeting**

**November 15, 2018, 7:30 PM - 8:30 PM @ Board Room**

[More Details](#)

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**Police Pension Regular Board Meeting**

**November 19, 2018, 5:30 PM - 6:30 PM @ Clarendon Hills Police Department Training Room**

[More Details](#)

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**Village Board Regular Scheduled Meeting - Cancelled**

**November 19, 2018, 7:00 PM - 9:00 PM @ Board Room**

[More Details](#)

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**Chamber of Commerce Meeting**

**November 21, 2018, 9:00 AM - 10:00 AM @ Board Room**

[More Details](#)

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**Village Offices Closed in observance of Thanksgiving**

**November 22, 2018 - November 23, 2018**

[More Details](#)

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