



Village of Clarendon Hills

Cost Recovery Form

SUBJECT PROPERTY: _____

The following-described costs are to be recoverable whenever such costs are actually incurred by the Village and exceed a total of \$25.00 in reviewing for applications for:

- Annexations;
- Subdivisions;
- Zoning Amendments;
- Variations or Special Uses;
- Building Permits;
- Liquor Licenses or Liquor Control Hearings;
- Other Licenses or Permits required by law and issued by the Village.

Costs shall be those for which the Village receives an invoice, statement or receipt from a third party and shall include, but not be limited to:

- Legally required public notice expenses;
- Court reporter and transcript fees;
- Legal document recordation expenses;
- Professional consultation fees such as Village Engineering or Attorney services;
- Filing fees;
- Document preparation and/or reproduction expenses.

Payment shall be due upon the issuance of the applicable permit or within thirty days of issuance of a statement of expenses by the Village, when no permit is issued.

Failure of the applicant/petitioner to pay as specified above shall entitle the Village:

- Withhold indefinitely issuance of the permit;
- To withhold indefinitely the issuance of the next subsequent permit for that property that was the subject of the application;
- To place a lien on that property which was the subject of the application.

I hereby acknowledge that I have read and understand the above and consent to pay any and all applicable costs.

Applicant's name (print)

Applicant's signature

Address

City/State/Zip code

Phone

Date

Given under my hand and notary seal this
____ day of _____, 20____

Notary Seal