

## Maintenance Worker/Mechanic

### Background:

The Village of Clarendon Hills, IL (pop. 8,540) is accepting applications to fill one Maintenance Worker/Mechanic position. Clarendon Hills is located in DuPage County approximately 17 miles west of Downtown Chicago and is between the Villages of Westmont and Hinsdale.

### Examples of Essential Job Functions:

The Maintenance Worker I (Mechanic) is responsible for maintenance of the Village's fleet as well as repair work of the Village's infrastructure. Work involves performance of a variety of tasks related maintenance and repair of vehicles/equipment as well as maintenance and repair of Village infrastructure including, buildings, water pump stations and similar facilities. The position also assists with snow plowing and public works field operations. Work includes the operation of tools, motorized equipment and vehicles as well as the expenditure of heavy physical labor. Work takes place indoors and outdoors with time split between the Village fleet in the field.

### Requirements:

- Applicants must possess a valid Illinois Driver's License.
- CDL Class B is required within 90 days of employment.
- Familiarity with fleet maintenance and public works operations.
- Able to lift and/or move up to 50 pounds on a frequent basis.
- Must also be able to successfully pass a pre-employment medical exam, including a drug screening and a criminal background check.
- Possession of a high school diploma (or GED equivalent).

### Benefits:

- Salary range: \$23.39 – 34.39/hour - negotiable based on experience and qualifications
- Eligibility for the Illinois Municipal Retirement Fund.
- Competitive insurance plan including health/vision and dental.
- Vacation time, sick time, personal time accrual.

### Hours:

- 40 hours per week, Monday- Friday, 7:00 AM – 3:30 PM.
- Individuals may be on-call as needed.
- Holidays and weekend hours may be needed in emergencies.

**To apply:** Email a resume and completed Application for Employment to [Pnickell@clarendonhills.us](mailto:Pnickell@clarendonhills.us) or mail both documents to:

Village of Clarendon Hills  
Attention: Peter Nickell - Maintenance Worker/Mechanic  
1 N. Prospect Avenue  
Clarendon Hills, IL 60514

To view a full job description and to find the Application for Employment, visit [Clarendonhills.us/employment](http://Clarendonhills.us/employment). Position is open until filled.

The Village of Clarendon Hills is an Equal Opportunity Employer (EOE)